



| Discipline: ELECTRICAL/DRILLING Engineering (Section-A) | | | Semester: 1ST | Name of the Teaching Faculty: SHRI H.K.PATRA | |
|--|------|------------------------------------|--|--|--|
| Subject: Communicative English. (Th-1A) | | | No. of Days/Week Class allotted: 02/week | Semester Start Date: 16.08.2023 Semester End Date: 11.12.2023 | |
| MONTH | WEEK | NO. OF PERIODS AVAILABL E | CLASS DAY | THEORY TOPICS TO BE COVERED | |
| AUGUST | 1st | 01 P | 19.08.2023 | Briefing of syllabus and introduction | |
| | 2ND | 02 P | 21.08.2023 | Prose: Standing of for Yourself | |
| | | | 26.08.2023 | Prose: Standing of for Yourself | |
| | 3RD | 01 P | 28.08.2023 | Sub Skills of reading | |
| SEPT | 1ST | 01 P | 02.09.2023 | Paragraph writing | |
| | 2ND | 02 P | 04.09.2023 | Business letters | |
| | | | 09.09.2023 | Letters of placing and cancelling orders | |
| | 3RD | 02 P | 11.09.2023 | Letter of complaint | |
| | | | 16.09.2023 | Prose: The Magic of Team Work | |
| | 4TH | 02P | 18.09.2023 | Prose: The Magic of Team Work | |
| | | | 23.09.2023 | Article, Determiners & Modals | |
| | 5TH | 02 P | 25.09.2023 | Article, Determiners & Modals | |
| OCT | | | 30.09.2023 | Subject Verb Agreement | |
| | 1ST | 01 P | 07.10.2023 | Communication: Meaning and definition | |
| | 2ND | 02P | 09.10.2023 | Communication model | |
| | | | 14.10.2023 | Communication Model | |
| | 3RD | 01P | 16.10.2023 | Internal Assessment | |
| NOV | 5th | 01 P | 30.10.2023 | Upward communication | |
| | 1ST | 01P | 04.11.2023 | Monthly test-2 | |
| | 2ND | 02P | 06.11.2023 | Downward Communication | |
| | | | 11.11.2023 | Parallel Communication | |
| | 3RD | 02P | 13.11.2023 | Informal Communication | |
| | | | 18.11.2023 | Non verbal Communication | |
| | 4TH | 02 P | 20.11.2023 | Non verbal Communication | |
| | | | 25.11.2023 | Monthly Test-3 | |
| DEC | 1ST | 01P | 02.12.2023 | PASSIVE VOICE | |
| | 2ND | 02P | 04.12.2023 | PASSIVE VOICE | |
| | | | 09.12.2023 | SYNONYMS/ANTONYMS | |

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| Discipline: Mining (Sec - C) | | | Semester: 1ST | Name of the Teaching Faculty: SHRI H.K.PATRA | |
|--|------|--------------------------|--|--|--|
| Subject: Communicative English. (Th-1A) | | | No. of Days/Week Class allotted: 02/week | Semester Start Date: 16.08.2023 Semester End Date: 11.12.2023 | |
| MONTH | WEEK | NO. OF PERIODS AVAILABLE | CLASS DAY | THEORY TOPICS TO BE COVERED | |
| AUGUST | 1st | 02 P | 17.08.2023 | Briefing of syllabus and introduction | |
| | | | 19.08.2023 | Prose: Standing of for Yourself | |
| | 2ND | 02 P | 24.08.2023 | Prose: Standing of for Yourself | |
| | | | 26.08.2023 | Sub Skills of reading | |
| | 3RD | 01 P | 31.08.2023 | Paragraph writing | |
| SEPT | 1ST | 01P | 02.09.2023 | Business letters | |
| | 2ND | 02 P | 07.09.2023 | Letters of placing and cancelling orders | |
| | | | 09.09.2023 | Letter of complaint | |
| | 3RD | 02P | 14.09.2023 | Prose: The Magic of Team Work | |
| | | | 16.09.2023 | Prose: The Magic of Team Work | |
| | 4TH | 02 P | 21.09.2023 | Article, Determiners & Modals | |
| | | | 23.09.2023 | Article, Determiners & Modals | |
| | 5TH | 02 P | 28.09.2023 | Subject Verb Agreement | |
| | | | 30.09.2023 | Communication: Meaning and definition | |
| OCT | 1ST | 02P | 05.10.2023 | Communication model | |
| | | | 07.10.2023 | Communication Model | |
| | 2ND | 02P | 12.10.2023 | Monthly Test-2 | |
| | | | 14.10.2023 | Upward communication | |
| | 3RD | 01P | 19.10.2023 | Internal Assessment | |
| NOV | 1ST | 02P | 02.11.2023 | Downward Communication | |
| | | | 04.11.2023 | Parallel Communication | |
| | 2ND | 02P | 09.11.2023 | Informal Communication | |
| | | | 11.11.2023 | Non verbal Communication | |
| | 3RD | 02 P | 16.11.2023 | Non verbal Communication | |
| | | | 18.11.2023 | Monthly Test-3 | |
| | 4TH | 02P | 23.11.2023 | PASSIVE VOICE | |
| | | | 25.11.2023 | PASSIVE VOICE | |
| | 5TH | 01P | 30.11.2023 | SYNONYMS/ANTONYMS | |
| | | | | | |
| DEC | 1ST | 01P | 02.12.2023 | BUSINESS LETTERS | |
| | 2ND | 02P | 07.12.2023 | REVISION | |
| | | | 09.12.2023 | REVISION | |

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| BRANCH: ELECTRICAL/DRILLING/MINING | | SEMESTER:1ST (WINTER-2023) | NAME OF TEACHING FACULTY: HIMANSHU SHEKHAR BHUNIA & HAREKRUSHNA PATRA |
| MONTH | SUBJECT:COMMUNICATIVE ENGLISH LAB | NO OF DAYS /WEEK CLASS ALLOTSED:60 | SEMESTER FROM DATE 16.082023. TO 11-12-2023 |
| | WEEK | CLASS DAY | PRACTICAL TOPICS |
| AUGUST | 1 | 1ST | THE STUDENTS SHOULD BE ABLE TO LISTEN ATEXT READ ALOUD IN NORMAL SPEED WITH FOCUS ON INTONATION |
| | | 2ND | THE STUDENTS SHOULD BE ABLE TO LISTEN A TEXT READ ALOUD IN NORMAL SPEED WITHFOCUS ON INTONATION |
| | 2 | 3RD | AFTER LISTENING THE STUDENT CAN FILL -IN - BLANKS ,CHOOSE A SUITABLE TITLE ,MAKE A SUMMARY ,SUPPLY REQUIRED3 INFORMATIONAND3 BE ABLE TO ANSWER COMPREHENSION QUESTION FROM THE PASSAGE READ ALOUD |
| | | 4TH | AFTER LISTENING THE STUDENT CAN FILL -IN - BLANKS ,CHOOSE A SUITABLE TITLE ,MAKE A SUMMARY ,SUPPLY REQUIRED3 INFORMATIONAND3 BE ABLE TO ANSWER COMPREHENSION QUESTION FROM THE PASSAGE READ ALOUD |
| SEPT | 3 | 5TH | AFTER LISTENING THE STUDENT CAN FILL -IN - BLANKS ,CHOOSE A SUITABLE TITLE ,MAKE A SUMMARY ,SUPPLY REQUIRED3 INFORMATIONAND3 BE ABLE TO ANSWER COMPREHENSION QUESTION FROM THE PASSAGE READ ALOUD |
| | | 6TH | READING ALOUD OF DIALOGUES ,TEXTS |
| | 4 | 7TH | READING ALOUD OF POEMS ,SPEECHES FOCUSING ON INTONATION |
| | | 8TH | READING ALOUD OF POEMS ,SPEECHES FOCUSING ON INTONATION |
| | 5 | 9TH | SELF INTRODUCTION |
| | | 10TH | SELF INTRODUCTION |
| | 6 | 11TH | SELF INTRODUCTION |
| | | 12TH | ROLE PLAYS ON ANY TWO- SITUATIONS |
| | 7 | 13TH | ROLE PLAYS ON ANY TWO- SITUATIONS |
| | | 14TH | TELEPHONIC CONVERSATION |
| OCT | 8 | 15TH | TELEPHONIC CONVERSATION |
| | | 16TH | INITIATION |
| | 9 | 17TH | PHYSICAL APPEARANCE |
| | | 18TH | PHYSICAL APPEARANCE |
| | 10 | 19TH | AUDIENCE PURPOSE |
| | | 20TH | AUDIENCE PURPOSE |
| NOV | 11 | 21ST | APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS) |
| | | 22ND | APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS) |
| | 12 | 23RD | APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS) |



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| | | 24TH | APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS |
| | 13 | 25TH | APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS |
| | | 26TH | PRESENTING IN GD,SEMINARS AND CONFERENCES:LEADERSHIP QUALITY |
| DEC | 14 | 27TH | PRESENTING IN GD,SEMINARS AND CONFERENCES:LEADERSHIP QUALITY |
| | | 28TH | PRESENTING IN GD,SEMINARS AND CONFERENCES:TIME MANAGEMENT |
| | 15 | 29TH | PRESENTING IN GD,SEMINARS AND CONFERENCES:ACHIEVING THE TARGET |
| | | 30TH | PRESENTING IN GD,SEMINARS AND CONFERENCES: ACHIEVING THE TARGET |


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