



Discipline: MECHANICAL/CIVIL Engineering (Section-B)			Semester: 2ND	Name of the Teaching Faculty: SHRI H.K.PATRA
Subject: Communicative English. (Th-1A)			No. of Days/Week Class allotted: 02/week	Semester Start Date: 20.03.2023 Semester End Date: 27.06.2023
MONTH	WEEK	NO. OF PERIODS AVAILABL E	CLASS DAY	THEORY TOPICS TO BE COVERED
MARCH	1st	02 P	20.03.2023	Briefing of syllabus and introduction
			25.03.2023	Prose:Standing of for Yourself
	2ND	01 P	27.03.2023	Prose:Standing of for Yourself
APRIL	1ST	01 P	08.04.2023	Sub Skills of reading
	2nd	02 P	10.04.2023	Paragraph writing
			15.04.2023	Business letters
	3rd	02 P	17.04.2023	Letters of placing and cancelling orders
			22.04.2023	Letter of complaint
	4th	02 P	22.04.2023	Prose:The Magic of Team Work
			24.04.2023	Prose:The Magic of Team Work
	5TH	01P	29.04.2023	Article,Determiners & Modals
MAY	1st	02 P	01.05.2023	Article,Determiners & Modals
			06.05.2023	Subjject Verb Agreement
	2nd	02 P	08.05.2023	Communication: Meaning and defination
			13.05.2023	Communication model
	3rd	02 P	15.05.2023	Communication Model
			20.05.2023	Internal Assessment
	4th	01 P	22.05.2023	Upward communication
	5TH	02P	27.05.2023	Monthly test-2
JUNE			29.05.2023	Downward Communication
	1ST	02 P	03.06.2023	Parallel Communication
			05.06.2023	Informal Communication
	2ND	02 P	10.06.2023	Non verbal Communication
			12.06.2023	Non verbal Communication
	3RD	01 P	17.06.2023	Monthly Test-3
	4TH	02P	19.06.2023	REVISION
			24.06.2023	REVISION
	05	01P	26.06.2023	REVISION

Prepared by
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Discipline: METTALUGICAL Engineering (Section-D)			Semester: 2ND	Name of the Teaching Faculty: SHRI H.K.PATRA	
Subject: Communicative English. (Th-1A)			No. of Days/Week Class allotted: 02/week	Semester Start Date: 20.03.2023 Semester End Date: 27.06.2023	
MONTH	WEEK	NO. OF PERIODS AVAILABL E	CLASS DAY	THEORY TOPICS TO BE COVERED	
MARCH	1st	02 P	22.03.2023	Briefing of syllabus and introduction	
	2ND	01 P	25.03.2023	Prose: Standing of for Yourself	
APRIL	1ST	01 P	29.03.2023	Prose: Standing of for Yourself	
	2nd	02 P	05.04.2023	Sub Skills of reading	
			08.04.2023	Paragraph writing	
			12.04.2023	Business letters	
	3rd	02 P	15.04.2023	Letters of placing and cancelling orders	
			19.04.2023	Letter of complaint	
	4th	02 P	22.04.2023	Prose: The Magic of Team Work	
			26.04.2023	Prose: The Magic of Team Work	
MAY	5TH	01P	29.04.2023	Article, Determiners & Modals	
	1st	02 P	03.05.2023	Article, Determiners & Modals	
			06.05.2023	Subject Verb Agreement	
	2nd	02 P	10.05.2023	Communication: Meaning and definition	
			13.05.2023	Communication model	
	3rd	02 P	17.05.2023	Communication Model	
			20.05.2023	Internal Assessment	
	4th	01 P	24.05.2023	Upward communication	
JUNE	5TH	02P	27.05.2023	Monthly test-2	
			31.05.2023	Downward Communication	
	1ST	02 P	03.06.2023	Parallel Communication	
			07.06.2023	Informal Communication	
	2ND	02 P	10.06.2023	Non verbal Communication	
			17.06.2023	Non verbal Communication	
	3RD	01 P	21.06.2023	Monthly Test-3	

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BRANCH: CIVIL/MECHANICAL/ METALLURGY		SEMESTER:2ND (SUMMER- 2023)	NAME OF TEACHING FACULTY: HIMANSHU SHEKHAR BHUNIA & HAREKRUSHNA PATRA
MONTH	SUBJECT:COMMUNICATIVE ENGLISH PRACTICAL	NO OF DAYS /WEEK CLASS ALLOTED:60	SEMESTER FROM DATE20.03.2023 TO 27-06-2023
	WEEK	CLASS DAY	PRACTICAL TOPICS
MARCH	1	1ST	THE STUDENTS SHOULD BE ABLE TO LISTEN ATEXT READ ALOUD IN NORMAL SPEED WITH FOCUS ON INTONATION
		2ND	THE STUDENTS SHOULD BE ABLE TO LISTEN A TEXT READ ALOUD IN NORMAL SPEED WITHFOCUS ON INTONATION
	2	3RD	AFTER LISTENING THE STUDENT CAN FILL –IN – BLANKS ,CHOOSE A SUITABLE TITLE ,MAKE A SUMMARY ,SUPPLY REQUIRED3 INFORMATIONAND3 BE ABLE TO ANSWER COMPREHENSION QUESTION FROM THE PASSAGE READ ALOUD
		4TH	AFTER LISTENING THE STUDENT CAN FILL –IN – BLANKS ,CHOOSE A SUITABLE TITLE ,MAKE A SUMMARY ,SUPPLY REQUIRED3 INFORMATIONAND3 BE ABLE TO ANSWER COMPREHENSION QUESTION FROM THE PASSAGE READ ALOUD
APRIL	3	5TH	AFTER LISTENING THE STUDENT CAN FILL –IN – BLANKS ,CHOOSE A SUITABLE TITLE ,MAKE A SUMMARY ,SUPPLY REQUIRED3 INFORMATIONAND3 BE ABLE TO ANSWER COMPREHENSION QUESTION FROM THE PASSAGE READ ALOUD
		6TH	READING ALOUD OF DIALOGUES ,TEXTS
	4	7TH	READING ALOUD OF POEMS ,SPEECHES FOCUSING ON INTONATION
		8TH	READING ALOUD OF POEMS ,SPEECHES FOCUSING ON INTONATION
	5	9TH	SELF INTRODUCTION
		10TH	SELF INTRODUCTION
	6	11TH	SELF INTRODUCTION
		12TH	ROLE PLAYS ON ANY TWO- SITUATIONS
MAY	7	13TH	ROLE PLAYS ON ANY TWO- SITUATIONS
		14TH	TELEPHONIC CONVERSATION
	8	15TH	TELEPHONIC CONVERSATION
		16TH	INITIATION
	9	17TH	PHYSICAL APPEARANCE
		18TH	PHYSICAL APPEARANCE
	10	19TH	AUDIENCE PURPOSE
		20TH	AUDIENCE PURPOSE
	11	21ST	APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS)
		22ND	APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS)
JUNE	12	23RD	APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE,GROUP INTERVIEWS,GDS AND SEMINARS)



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	24TH	APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE, GROUP INTERVIEWS, GDS AND SEMINARS
13	25TH	APPROPRIATE USE OF NON-VERBAL SKILLS INFACE TO FACE COMMUNICATION(VIVA VOCE, GROUP INTERVIEWS, GDS AND SEMINARS
	26TH	PRESENTING IN GD, SEMINARS AND CONFERENCES: LEADERSHIP QUALITY
14	27TH	PRESENTING IN GD, SEMINARS AND CONFERENCES: LEADERSHIP QUALITY
	28TH	PRESENTING IN GD, SEMINARS AND CONFERENCES: TIME MANAGEMENT
15	29TH	PRESENTING IN GD, SEMINARS AND CONFERENCES: ACHIEVING THE TARGET
	30TH	PRESENTING IN GD, SEMINARS AND CONFERENCES: ACHIEVING THE TARGET

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