



DEPARTMENT OF MATH & SCIENCE

LESSON PLAN

Discipline: CIVIL/ DRILLING/MINING/ELECTRICAL			Name of the Teaching Faculty: SHRI H.K.PATRA
Subject: Communication Skills in English. (Th-1A)			Semester Start Date: 16.08.2024 Semester End Date: 10.12.2024 NO OF WEEKS:15
MONTH	WEEK	NO. OF PERIODS AVAILABL E	THEORY TOPICS TO BE COVERED
AUGUST	1ST	01 P	Briefing of syllabus and introduction
	2nd	01 P	Basics of communication
SEPTEMBER	1ST	01 P	Process of communication
	2nd	01 P	Types of communication
	3RD	01 P	Barriers to communication
	4TH	01 P	7Cs for effective communication
OCTOBER	1ST	01 P	Art of effective communication
	2ND	01 P	Technical Communication
	3RD	01 P	Reading comprehension: An Astrologer' s Day
	4TH	01 P	Doctor' s Word
	5TH	01 P	The Gift of The Magi
NOVEMBER	1ST	01 P	The Gift of The Magi
	2ND	01 P	Introduction :Soft and hard Skills
	3RD	01P	Importance of Soft Skills
	4TH	01P	Life Skills: Self Awareness & Analysis
DECEMBER	1ST	01P	Applying Soft Skills Across Cultures

S.K.P.
16/8/24

Prepared by
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GUEST FACULTY ENGLISH
OSME KEONJHAR

Deepal
16/08/24

HOD
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