



Order No. 3118 /OSME, Date: 12-09-2023
File No.TPC-XII-32-2023

Sub: Establishment of 24x7 women helpline number and a security system in the campus for providing safety to female students and female faculty and female non-teaching staff.

In compliance to AICTE guidelines a women helpline cell is here by established for providing safety to female students and female faculty and female non-teaching staff comprising of the following staff members of this Institution with immediate effect.

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| 01. Smt. Sitanjali Mardi, Sr. Lect. (Elect.) | -Chairman |
| 02. Smt. Samapika Dash, Sr. Lect. (Math. & Sc.) | - Mining Female Student Mentor |
| 03. Smt. Alisa Ransingh, Lect. (C.A.) | - First year Female Student Mentor |
| 04. Smt. Suchismita Sahoo, Lect. (Elect.) | - Electrical Female Student Mentor |
| 05. Miss Sudhashree Munda, Lect. (Civil) | - Metallurgy Female Student Mentor |
| 06. Smt. Niharika Mohanta, Lect. (Mech.) | - Drilling Female Student Mentor |
| 07. Smt. Bibhabaree Samal, Lect. (Mech.) | - Mechanical Female Student Mentor |
| 08. Smt. Lopamudra Nayak, Lect. (Civil) | - Civil Female Student Mentor |

Functioning of the cell:

- All female students and faculty and non-teaching faculty shall use the helpline number for any assistance -06766-255432.
- S.O.(Accounts) shall open a complaint register to lodge the complain after getting the telephone from the affected student/staff members.
- The telephone will be received by the Office Attendant/ Security as assigned during 24x7 hours.
- The complain will be forwarded to the respective Mentor/Chairman for taking immediate action.
- 24x7 hours security is being arranged in the campus for tight watch and ward.


Principal

OSME, Keonjhar

Memo No. 3119 /OSME, Date: 12-09-2023

Copy to the Institution Notice Board / Hostel Notice Board (Girls) /All HODs S.O.(Accounts)/Establishment Section/ Smt. A. Ransingh, Lecturer & Website I/C /persons concerned for information and necessary action.


Principal

OSME, Keonjhar

Memo No. 3120 /OSME, Date: 12-09-2023

Copy submitted to the Collector & District Magistrate, Keonjhar / Director of Technical Education and Training, Odisha, Cuttack for favour of kind information.


Principal

OSME, Keonjhar