



MIN-VII-BOYS HOSTEL-29-A-2010.No. 1616 / OSME, Date. 12-08-26

1ST YEAR HOSTEL ADMISSION 2026-27

This is to inform all the selected 1st-year and 2nd year students that based on the hostel eligibility criteria; they have been provisionally allotted seats in the Khandadhar Boy's Hostel for the upcoming academic session 2026-2027. The comprehensive list of the selected students is attached herewith for immediate reference.

All selected candidates are hereby strictly directed to complete their formal hostel admission process and deposit the prescribed fees 3000/- on or before August 17, 2026 (17.08.2026) by 5:30 PM. Failure to secure the admission within the stipulated timeline will result in the automatic forfeiture of the allotted hostel seat, and the vacancy will be immediately transferred to the students on the waiting list.

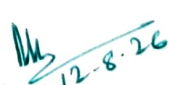
Furthermore, it is mandatory for all students to physically submit their verified copies of the required documents to the Hostel Superintendents office immediately after the completion of the admission/fee payment process. Rooms will be provided only after the deposit of the hostel fee.

The students are directed to deposit the following documents to the respective Hostel Superintendent / Asst. Superintendent:

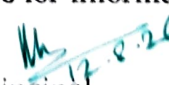
N.B: Documents Required

1. Hostel admission Form (to be filled by student)
2. Supporting documents
3. Online transaction receipt of Rs. 3000/-
4. Money receipt (Photocopy) (College Readmission & Hostel admission fee)
5. Passport size photo – 2 numbers each (Self & Father / Guardian)
6. Aadhaar Card (Photocopy) (Father/Guardian & Self)
7. Undertaking form signed by candidates & Father/Guardian

The students will abide by the rules & regulations strictly otherwise the seat will be cancelled or rusticated at any time without assigning the reason thereof.


Principal,
Orissa School of Mining Engineering,
Keonjhar

Memo No 1617 / Date 12-08-26
Copy to SO / Hostel Superintendent (Boys) / All HODs for information and necessary action.


Principal,
Orissa School of Mining Engineering,
Keonjhar

ATTACH: I. ANNEXURE-I
II. Official Code of Conduct & Undertaking

ANNEXURE-I
FINAL HOSTEL SELECTION LIST

Sl No	Name	Branch	Year	Phone No
1	PRITAM KU NAYAK	Automobile	1st Year	7326026249
2	MUDHU SUDAN BEHERA	Automobile	1st Year	9658450719
3	SUBODH KUMAR GIRI	Automobile	1st Year	8763349612
4	SUBHAM JYOTI GOPE	Automobile	1st Year	8327739883
5	MANAS RANJAN MAHANTA	Automobile	1st Year	9692596217
6	BISWAJIT MAHANTA	Automobile	1st Year	8480272018
7	HARMOHAN PARIDA	Automobile	1st Year	6372274968
8	SOUMYA RANJAN NAYAK	Automobile	1st Year	9178368152
9	KIRAN KUMAR MAHANTA	Automobile	1st Year	9583318212
10	SAMBIT SEKHAR SAHOO	Automobile	1st Year	8328958258
11	PRASANTA KUMAR MAHANTA	Automobile	1st Year	9692927856
12	SUDHAKAR SAHOO	DRILLING	1ST	7008003857
13	SUBHAM MAHAKUD	DRILLING	1ST	7656841334
14	GOUTAM MAHAKUD	DRILLING	1ST	9692994121
15	OM PRAKASH GIRI	DRILLING	1ST	6370177603
16	BALIA MAHANTA	DRILLING	1ST	9439814184
17	SOUMYA RANJAN MAHANTA	DRILLING	1ST	8260539862
18	NARENDRA KUMAR MAHANTA	DRILLING	1ST	8455828428
19	BHAKTIDHAR MUNDA	DRILLING	1ST	9668109313
20	UTKAL MAHANTA	DRILLING	1ST	8847866307
21	KIRAN SETHI	DRILLING	1ST	9938023228
22	BISWAJIT BEHERA	DRILLING	1ST	9348327141
23	TUSHAR MAHANTA	DRILLING	1ST	8260679912
24	RAKI DIGAR	DRILLING	1ST	8458075910
25	DEBASHIS NAIK	MINING	1ST	8984938763
26	BISWAJIT MAHANTA	MINING	1ST	8018153221
27	BISWANATH BEHERA	MINING	1ST	7609930583


12.8.26

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FINAL HOSTEL SELECTION LIST

28	SHUBHAM PATRA	METALLURGY	1ST	9439066238
29	MANORANJAN MAHANTA	METALLURGY	1ST	8658906393
30	GOVINDA HEMBRAM	METALLURGY	1ST	8144491720
31	JAYDITYA DAS	METALLURGY	1ST	7205656520
32	JAGA MAHANTA	METALLURGY	1ST	9178162822
33	SRIDHAR PATRA	ELECTRICAL	1ST	9938840439
34	SATYABRATA MAHANTA	MECHANICAL	1ST	7327079386
35	SHAKTI MUNDA	COMPUTER SCIENCE & IOT	2ND (LATERAL)	7751870624
36	USHANT KUMAR MANDAL	MINING	2ND	
37	RUDRA NARAYAN TEWARI	COMPUTER SCIENCE & IOT	2ND	
38	AYUSH AMARJIT NAYAK	METALLURGY	2ND	
39	KRUSHNA CHANDRA MAHARANA	ELECTRICAL	2ND	


12-6-22

OSME Hostel: Official Code of Conduct

(Rules and Regulations for Hostel Boarders)

I. RULES AND REGULATIONS FOR HOSTEL BOARDERS

SECTION A: General Discipline

1. Boarders must maintain **decorum, respect, and discipline** at all times.
2. **Ragging, harassment, or bullying** is strictly prohibited under law.
3. Use of **abusive language, violence, or disruptive behaviour** will not be tolerated.
4. Boarders must wear **decent dress** in hostel premises and maintain personal hygiene.

Penalty: Fine ₹500–₹1000 for misconduct; rustication for ragging, violence, or repeated indiscipline.

SECTION B: Attendance and Stay

1. Daily attendance will be taken by the hostel warden at **7:30 PM**.
2. Absence without prior permission is prohibited.
3. Overnight stay outside hostel requires **written permission** from parents and hostel superintendent/ Assistant hostel superintendent.
4. Unauthorized guests or outsiders are strictly prohibited.

Penalty: Fine ₹300 for unauthorized absence; rustication for repeated violation or harbouring outsiders.

SECTION C: Hostel Timings

1. Hostel gates remain closed from **10:00 PM to 6:00 AM**.
2. Late entry without permission is prohibited.
3. Visitors allowed only between **4:00 PM – 7:00 PM** in designated areas.
4. **11:00 PM to 6:00 AM** are designated study/rest hours. No shouting, loud music, or movement between wings is allowed.

Penalty: Fine ₹200 for late entry, shouting, loud music, or movement between wings; rustication for repeated violation.

SECTION D: Mess and Food Regulations

1. Boarders automatically enrol to hostel mess after taking admission in hostel.
2. Meals must be taken in hostel mess; outside food discouraged.
3. Mess timings must be strictly followed.
4. Wastage of food is prohibited.
5. Boarders must maintain cleanliness in dining hall.
6. Misbehaviour to mess staff is strictly prohibited.
7. Boarders must enter the dining hall in proper attire (no undershirts/vests).

Penalty: Fine ₹100 for food wastage, rules violation; suspension from mess for repeated violation.

SECTION E: Use of Electrical Appliances

1. Unauthorized appliances (heaters, induction cookers, etc.) are prohibited.
2. Lights and fans must be switched off when not in use.
3. Tampering with electrical fittings is strictly forbidden.

Penalty: Fine ₹500; confiscation of appliances; rustication for repeated violation.

SECTION F: Safety and Security

1. Fire safety equipment must not be tampered with.
2. Possession of **weapons, alcohol, drugs, or tobacco** is strictly prohibited.
3. Boarders must not climb walls, roofs, or engage in unsafe activities.

Penalty: Immediate rustication for possession of banned items; police complaint if necessary.

SECTION G: Academic Discipline

1. Study hours (7:00 PM – 9:00 PM) must be observed in silence.
2. Attendance in college classes is mandatory.
3. Hostel stay is linked to academic performance; poor attendance may lead to cancellation of hostel seat.

Penalty: Fine ₹200 for disturbing study hours; hostel expulsion for repeated violation.

SECTION H: Property and Maintenance

1. Hostel property (furniture, walls, equipment) must be preserved.
2. Damages must be compensated by the boarder.
3. Graffiti, defacing walls, or vandalism is prohibited.

Penalty: Fine of 200+equal to repair/replacement cost; rustication for deliberate vandalism.

SECTION I: Health and Hygiene

1. Rooms must be kept clean and tidy. A "Cleanliness Inspection" will be held weekly. Defaulters will be fined at instance.
2. Boarders must not keep perishable food items in rooms.
3. Waste must be disposed of in designated bins.
4. Littering in corridors or throwing water/trash from windows will attract a collective floor fine if the individual is not identified.

Penalty: Fine ₹200 for unhygienic conditions; repeated violation may lead to suspension.

II. RULES AND REGULATIONS FOR HOSTEL MESS

To ensure the smooth, hygienic, and efficient functioning of the hostel mess, all boarders are required to strictly adhere to the following rules and regulations. Non-compliance will lead to disciplinary action and financial penalties.

1. Mess Timings

Boarders must strictly adhere to the designated mess timings. No food will be served before or after the scheduled hours.

Meal	Timings
Breakfast	08:00 AM – 09:00 AM
Lunch	01:30 PM – 02:30 PM
Tea & Snacks	05:30 PM – 06:15 PM
Dinner	08:30 PM – 09:30 PM

2. General Discipline & Code of Conduct

- **Entry & Dress Code:** Boarders must enter the dining hall in clean and appropriate attire..
- **Self-Service:** The mess operates on a self-service basis. Boarders must queue up orderly to receive their meals.
- **Biometric/Coupon System:** Every boarder must mark their attendance via the biometric system or produce their mess card/coupon before taking meals.
- **Property Damage:** Mishandling of mess property, including water coolers, fans, tables, and chairs, will attract a heavy fine along with the cost of recovery.

3. Food Hygiene & Wastage

- **No Food in Rooms:** Food, crockery, or utensils must **not** be taken out of the dining hall to hostel rooms under any circumstances.
 - *Exception:* In case of severe illness, permission may be granted by the Hostel Warden to serve food in the room using the student's personal utensils.

- **Zero Wastage Policy:** Food is a precious resource. Boarders should only take what they can consume. Repeated and intentional wastage of food will invite financial penalties.
- **Outside Food:** Outside catering or bringing external cooked food items into the dining hall is not allowed.

4. Mess Off & Rebate Rules

- **Minimum Committment:** A boarder must eat a minimum number of days per month (as decided by the Mess Committee) to be eligible for a mess rebate.
- **Prior Intimation:** If a boarder plans to leave the hostel during official vacations, institutional holidays, or approved academic leave, they must apply for "Mess Off" via the **Mess Rebate Register** at least **48 hours in advance**.
- **Emergency Leave:** In case of sudden medical emergencies, the rebate will be considered post-facto upon submission of a valid medical certificate co-signed by the Warden.

5. Mess Committee & Menu Planning

- **Student Representation:** The mess menu is managed by a student-led **Mess Committee**, supervised by the Hostel Superintendent/Warden.
- **Menu Modifications:** The menu will be reviewed and updated monthly to ensure nutritional balance and variety. No individual boarder has the right to force the mess staff to change the daily menu.
- **Grievance Redressal:** Any complaints regarding food quality, under-cooking, or hygiene must be logged in the **Mess Complaint Register** kept in the dining hall, or brought directly to the notice of the Hostel Warden. Boarders must not argue or misbehave with the cook or mess staff.

6. Financial Discipline & Mess Dues

- **Timely Payment:** Mess bills will be generated and displayed on the notice board by the 5th of every month. Boarders must clear their dues by the **15th of every month**.
- **Late Fine:** A daily or flat late fee will be levied for payments made after the due date.
- **Defaulters:** Continuous non-payment of mess dues for more than two months will lead to the suspension of mess facilities and the matter will be escalated to the Institution Principal for academic hold.

7. Strict Restrictions (Zero Tolerance)

- **Entry into the Kitchen:** No boarder is permitted to enter the kitchen area or storage room under any circumstances due to safety and hygiene reasons.
- **Ragging/Bullying:** Any form of ragging, harassment, or verbal abuse directed toward junior students or mess employees (cooks, cleaners, servers) will result in immediate expulsion from the hostel and referral to the Anti-Ragging Committee.

- **Substance Abuse:** Bringing or consuming alcohol, tobacco, or banned substances inside the mess premises is a punishable offense under law and will lead to immediate rustication.

STUDENT & PARENTAL UNDERTAKING

DECLARATION:

I, _____, Roll No. _____, Dept. of _____, understand that staying at the OSME Boys' Hostel is a privilege granted for academic pursuit. I have read the above **Official Code of Conduct (Rules and Regulations for Hostel Boarders)** and agree to abide by it. I understand that the Hostel Management Committee's decision regarding fines and rustication is final and binding.

Student Signature: _____

Parent/Guardian Signature: _____

Date: